

The following information has been assumed or defaulted. Please read all the information provided below carefully and amend any details or values which are not correct. Please then sign and return this document to tonysymons@finchinsurance.co.uk

Disclosure Material Facts

We would remind you that every proposer or insured, when seeking new insurance or amending or renewing an existing policy must disclose any information which might influence the insurer in deciding whether or not to accept the risk, what the terms of the policy should be or what premium to charge. You should also disclose all material facts relevant to any claim you make under your policy.

If you fail to disclose all material facts, this may render the insurance voidable from inception (the start of the contract) and enable the insurer to repudiate liability (entitle the insurer not to pay your claims). If you are not sure whether a fact is material, you should disclose it.

<u>General Information</u>	
Insured/Club Name	
Postal Address	
Address of Club	
Contact Details:	Name:
	Phone Number:
	Email Address:
Inception Date:	
Expiry Date:	

<u>Premises Details</u>	If NO please provide details	
The Construction of your Buildings are: Main Buildings: Built of brick, stone or concrete with roofs of slate, tiles, Metal, concrete or slabs of incombustible materials.	YES	
Outbuildings Built of brick, stone or concrete with roofs of slate, tiles, Metal, concrete or slabs of incombustible materials.	YES	

All premises are and will be maintained in a good state of repair?	YES	
Any flat roof is inspected at least every two years to confirm its continued integrity. A brief report is produced and any remedial action identified is attended to?	YES	
Are the premises solely occupied by the club?	YES	
No premises are in areas with a history of flooding in the past 5 years?	YES	
The premises are free from external cracks and have never suffered from or been monitored for subsidence, ground heave or landslip or previously underpinned?	YES	
No major alterations or extensions are planned ?	YES	
The clubhouse is in regular use throughout the year	YES	
Where the premises are not in use throughout the year, they are inspected internally and externally at least every 7 days	YES	
If the premises are closed out of season, the water service is turned off and drained or the heating is left on at an ambient temperature to avoid pipes freezing.	YES	
The electrical installation has been inspected and tested by a qualified electrician within the last 5 years. Any remedial work to ensure electrical safety has subsequently been completed?	YES	
All portable electrical appliances are inspected and tested by a competent person at least annually and are labelled with the next test date?	YES	

Premises Security	If NO please provide details	
Do you comply with the Minimum Security Standards set out in the policy?	YES	
The premises are protected by an intruder alarm system?	NO	
IF YES: Please provide details of: a) Alarm type b) Method of signaling		

Please provide details of any other security measures in place e.g. CCTV, security lighting		
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<u>Health & Safety</u>	If NO please provide details	
The club has a written Health and Safety Policy?	YES	
Documented Health & Safety risk assessments (including Fire Risk assessment) has been completed with the results communicated to relevant staff and/or volunteers and a signed record kept?	YES	
An accident book is supplied and is used to record details of the exact circumstances of any accident; accompanying witness statements where relevant, photographs etc, and records are retained with the completed accident book sheets for at least 3 years ?	YES	
A Fire Risk assessment has been conducted?	YES	
The Club has not been subject to an investigation by Health & Safety Executive or any similar body	YES	
Any sub contactors including caterers engaged for work at the premises are required to provide evidence of current public liability insurance?	YES	
The club has an appropriate smoking/non- smoking control policy?	YES	
All deep fat frying equipment is fitted with a thermostat to prevent the temperature of the oil/fat rising above 205°C, or the manufacturers recommended temperature, if this is less than 205°C (401 degrees Fahrenheit)?	YES	
All flues exhaust ducting grease traps and filters are cleaned at least once a month and records kept?	YES	
The entire internal area of all flue and extraction ducting, including extraction motors and fans are thoroughly cleaned, by the removal of all greasy and oily deposits and other waste materials, at least every six months, with a written record kept at an alternative location?	YES	

<u>Liability Insurance</u>	If NO please provide details	
The club does not hold events involving the use of inflatables/bouncy castles, bonfires or fireworks	YES	
If the club holds fund raising events involving the provision of third party services e.g. hog roasts, DJ's etc., details of Public Liability Insurance is obtained and retained	YES	
If the club has "Live Entertainment" please advise in the highlighted box:- 1) Type of Entertainment (i.e. Discos) 2) Frequency (i.e. weekly, monthly)	YES	
In respect of your Employers Liability Cover please provide us with your 'Employer Reference Number' also known as an 'Employer PAYE Reference'		ERN No is:

<u>Convictions and Previous History</u>	If NO please provide details	
No Proposer, Director, Partner, Committee Member or Club Official has ever been:- 1) Convicted (or charged but not yet tried) of arson or any criminal offence involving dishonesty of any kind 2) Been declared bankrupt or insolvent	YES	
The club has never had their previous insurer:- 1) Decline their proposal for insurance 2) Cancel or decline to renew their insurance 3) Impose increased excess, special terms or specific warranties 4) Request the implementation of requirements following a survey which the club has failed to carry out and complete in full	YES	

Sums Insured and Limits

The Sums Insured under the main Property and Liability Section of your policy are noted below and are to be provided by you.

Please make sure that the values represent a realistic replacement value, and that you have notified us of any changes to the relevant information. If you have any doubts as to what is required, please contact us immediately.

Cover Section	Item	Sum Insured or Policy Limit	Enter revised details here
Buildings & Contents	Main Buildings & Outbuildings	£	
	Contents, Fixtures & Fittings and General Stock inc Beers & soft drinks	£	
	Stock of wines & spirits and tobacco	£	
	Refrigerated Stock automatically included if contents are insured	£500	
All Risks Cover for items left in the open or away from the premises. If this cover is selected do not also include sums insured in above Contents section.	Cricket Bags and Contents	£	
	Cups and Trophies	£	
	Groundsmens' Equipment	£	
	Non-Turf Equipment (e.g. Sight screens, Pitch Covers, Nets & Cages, Children's Play Equipment)	£	
	Laptops	£	
Business Interruption	Annual revenue	£	
	Indemnity period	12 months	
Loss of Licence	Loss of Licence policy limit	£ 100,000	
Liability	Employers Liability	£10,000,000	
	Public/Products Liability	£ 5,000,000	
	Legal Expenses	£ 100,000	
	Number of Adult Members		
	Number of Adult teams		
	Number of Junior Teams		
Goods in Transit	Policy limit	£	

Finch Cricket Club Insurance Scheme Application Form

Money	Money at the premises during business hours	£	
	Money in transit or in bank night safe	£	
	Money in a safe outside of business hours	£	
	Money within gaming/vending machines	£	
Personal Accident	Death & Capital benefits	£25,000	
	Temporary Total Disablement (weekly benefit)	£	
Directors & Officers	Limit of Indemnity	£	
Terrorism	Is cover required ?	YES / NO	

Claims

Please advise below the details of any claims occurring within the past 5 years

Date	Circumstances	Amount Outstanding to be Paid	Amount Paid

Declaration

Please read this declaration carefully before signing and dating.

I/We apply for cover with respect to the sections and values indicated.

I/We have answered the appropriate questions and declare that:-

- To the best of our knowledge and belief the information give is true in every respect
- I/We will notify Insurers of any changes in material facts immediately I/we shall become aware of them
- The premises (including outbuildings) are and will be maintained in a good state of repair, the groundsmens' machinery will be properly secured in accordance with policy conditions, and together with all other equipment and tools of trade will be regularly maintained.

I/We agree that:

- I/We will accept the Insurer's policy applicable to the insurance
- I/We will pay the premium when called upon to do so

The liability of the Insurers does not commence until the acceptance of this Statement of Fact has been accepted by Insurers.

You and we are free to choose the law applicable to this contract. In the absence of an agreement to the contrary the law of England and Wales will apply

Print Name:	
Signature:	
Position:	
Date:	